



medical technology
ASSOCIATION OF NEW ZEALAND



Medical Technology Association of New Zealand

Improving health outcomes for New Zealanders by increasing access to medical technologies

Exhibition Prospectus



Royal Australasian College of Surgeons Conference 2017

TE PAPA, Wellington

Thursday 17th - Friday 18th August 2017

Included:

- >> Exhibitor Information
- >> Provisional Programme
- >> Exhibition Floor plan
- >> Exhibitor Terms and Conditions
- >> Application to Exhibit

Bookings are made on a first in, first served basis (MTANZ members are given priority) following the confirmation of sponsors' stands.

Exhibition Timings

Exhibition Set-Up Times

Wednesday 16th August 2017

15:00 hrs to 18:00 hrs

Exhibition Open Hours

Thursday 17th August 2017

07:30 hrs – 18:30 hrs

Welcome Reception 17:30 – 18:30 hrs

Friday 18th August 2017

07:30 hrs to 15:05 hrs

Exhibition Break Down

Friday 18th August 2017

From 15:05 hrs

A reminder that exhibitors must not pack out before this time.

Stand Details

Stand Costs

Stand price includes x1 Exhibitor Registration

Space Only

(2.5mtrs x 2mtrs deep)

MTANZ Member

NZ\$1,948.00 + GST

MTANZ Non-Member

NZ\$2,298.00 + GST

Power is available at an additional cost of NZ\$65.00 per stand.

Prefabricated

(2.5mtrs x 2mtrs deep)

MTANZ Member

NZ\$2,348.00 + GST

MTANZ Non-Member

NZ\$2,698.00 + GST

Each prefabricated stand has white stipple finish walls, a single 240volt 10amp power outlet, 2 spotlights and fascia with name signage. One registration is included in the stand price.

Please **confirm all of your requirements** on the Application to Exhibit.

Exhibitor Registrations

The Exhibitor Handbook link will be distributed upon confirmation of stand bookings to allow you to register personnel and social function attendance.

The stand cost includes x1 Exhibitor Registration fee. Additional personnel will be charged at NZ\$237.19 + GST per person.

Your company will be sent a link in June 2017 to register personnel.

Invoicing

On receipt of your completed Application to Exhibit form, MTANZ will raise an invoice for the stand cost. Please refer to *Booking and Payment Conditions* listed in the Terms and Conditions.

Your stand cost includes

X1 Exhibitor Registration, Society Contribution, MTANZ Administration Fee, access to the conference sessions, one trestle, table and tablecloth, two chairs, delegate list will be distributed to exhibiting companies on site, company listing and product summary in the Conference Handbook.

Conditions

MTANZ reserves the right to modify the floor plan to accommodate space sales or change as necessary to avoid conflicts.

Social Events

Welcome Function

Date: **Thursday 17th August 2017 17:30 – 18:30 hrs**

Venue: Oceania Room, TE PAPA

Cost: Included in the exhibitor registration fee

Dress: Smart Casual

Conference Dinner

Date: **Thursday 17th August 2017 19:00 – Late**

Venue: TBC (dinner will be held at a local Wellington restaurant)

Cost: \$135.00 incl GST

Dress: Smart Casual

Exhibitor Information

Expected Number of Delegates

80-100

This meeting attracts surgeons from all nine surgical specialties associated with the College. The format is a day of pre-conference sessions (eg. one College professional development courses and a half day surgical history session) followed by a two day conference.

Conference Theme

Future Proofing Surgical Practice

Refreshments to be held in the exhibition area

Morning Teas, Lunches, Afternoon Teas and Welcome Function.

Exhibitor Registration

Please register your attendance and social functions with MTANZ. **Note: One exhibitor registration is included in the stand cost.**

Stand Design

Exhibition Hire Services is the company contracted to install the shell scheme. They are available to assist with the design and build of your stand and provide additional furniture and accessories. A representative of the company will contact you once your stand booking and number has been confirmed.

Ph: 09 579 9884

Fx: 09 579 9885

www.exhibitionhire.co.nz

If you are having a **custom built stand** please include the details of the build company on the Application to Exhibit.

Sponsorship Information

As a means of enhancing exhibitors' exposure, a number of sponsorship opportunities are available. Full benefits and details are available by contacting:

Justine Peterson

New Zealand Manager, Royal Australasian College of Surgeons

Ph: 04 385 8247

Mob: 027 2797455

Email: Justine.peterson@surgeons.org

(Please note that MTANZ do not manage sponsorships (including such things as satchel inserts), all communication is to go directly to Justine Peterson).



Exhibition Information

For any further information regarding the exhibition, please contact:

Victoria Jantke

Exhibition & Events Manager, Medical Technology Association of NZ

Ph: 09 917-3647

Email: victoria@mtanz.org.nz



PROVISIONAL PROGRAMME

Program correct at time of printing

THURSDAY 17 AUGUST 2017

7:30am	Registration Opens		
9:00am	Session 1 - The Big Picture		
	Welcome <i>Cathy Ferguson</i>		Factors That Influence the Recruitment and Retention of Māori into Science and Medical School <i>Jaclyn Aramoana</i>
	The Future of Surgery in the USA <i>Taylor Riall</i>		Discussion
	The Future of Surgery in Australia <i>Lawrence Malisano</i>	3:20pm	Afternoon Tea with Industry
	The Future of Surgery in NZ <i>Andrew Connolly</i>	3:50pm	Session 4 - The Team
	Discussion		MORSim: Working Across the Professional Divide <i>Andrew MacCormick</i>
10:30am	Morning Tea with Industry		Changing Culture and Changing Priorities: Where Our Behaviour Influences Clinical Care Across the Health Sector <i>Spencer Beasley</i>
11:00am	Session 2 - Training and The Patient		Human Side of Regular Practice Review <i>Rod Maxwell</i>
	Sustainability of Training <i>Jonathan Foo</i>		Prioritisation – Consistency Across Specialties <i>Chris McEwan</i>
	Fiscal Sustainability & Training <i>Des Gorman</i>		Future Proofing the Outpatient System <i>Stephen Mark</i>
	Discussion		Discussion
	Ethics/Fees <i>Lawrence Malisano</i>		Presentation of Colin McRae Medal
	Right Treatment, Patient & Setting <i>Taylor Riall</i>		College View <i>Cathy Ferguson</i>
	Discussion	5:30pm	Day Close
12:40pm	Lunch with Industry	5:30pm	Welcome Reception
1:40pm	Session 3 - Equitable Care for Māori	7:00pm	Meeting Dinner
	Cultural Competence <i>Kiki Maoate</i>		
	Cultural Competence – Regulators Point of View <i>Andrew Connolly</i>		

PROVISIONAL PROGRAMME

Program correct at time of printing

FRIDAY 18 AUGUST 2017

7:30am Registration Opens

8:30am Session 5 - Environmental Challenges and Opportunities

The Green Hospital
Forbes McGain

Sustainable Cities
Philippa Howden-Chapman

Global Climate Change and Implications for
New Zealand
James Renwick

Why is Climate Change a Health Issue?
Alistair Woodward

Discussion

10:10am Morning Tea with Industry

10:40am Session 6 - Louis Barnett Prize

Selected Papers

12:15pm Lunch with Industry

1:15pm Session 7 - Resilience and Wellbeing

Presentation of Louis Barnett Prize

Personal Story of Trauma by Surgeon
Dylan James

Health of the Doctor
Stephen Child

Team Resilience
Carl Horsley

Achieve Your Potential Through Wellbeing
Taylor Riall

Discussion

3:05pm Meeting Close

CONTINUING PROFESSIONAL DEVELOPMENT (CPD) PROGRAM

This educational activity has been approved in the College's CPD Program. Fellows who participate can claim one point per hour (maximum 12 points) in Maintenance of Knowledge and Skills towards 2017 CPD totals. CPD Points will be automatically updated for RACS Fellows.

INVITED SPEAKERS

Professor Taylor Riall - Professor of Surgery and Chief of the Division of General Surgery/Surgical Oncology at the University of Arizona, College of Medicine, as well as the Vice Chair for Quality and Performance within the Department of Surgery. Dr Riall is internationally known for her work on comparative effectiveness. As well as being a practicing academic surgeon, she is also a professional leadership and life coach. With a particular focus on the well-being of surgeons and physicians, she works with clinicians to help them define their own success and create the life that they want.

Dr Forbes McGain - Anaesthetist and Intensive Care Physician at Western Health, Melbourne. Dr McGain created the PVC Recovery in Hospitals Program which collects high-grade, clear plastic hospital items such as used facemasks and oxygen tubing. Championed by Dr McGain, Western Health has become a leader in limiting the impact that healthcare has on the environment. By making small adjustments to their practice, such as switching the types of gas they use during procedures, anaesthetists at Western Health are saving 140 tonnes of carbon dioxide emissions per year – the equivalent of removing 40 cars from the road.

Dr Cathy Ferguson – Vice President (elect) of RACS and an Otolaryngology Head & Neck Surgeon.

Mr Andrew Connolly – Medical Council NZ Chair and a General and Colorectal Surgeon at Counties Manukau DHB.

Professor James Renwick - School of Geography, Environment and Earth Sciences, Victoria University, Wellington. Professor Renwick chaired an expert panel which wrote the Climate Change Implications for NZ report.

Professor Philippa Howden-Chapman - Professor of Public Health at the University of Otago, Wellington where she lectures in public policy. She has a strong interest in reducing inequalities in the determinants of health and has published widely in this area, receiving a number of awards for her work including the Prime Minister's Science Prize in 2014.

Professor Alistair Woodward - Head of Epidemiology and Biostatistics at the University of Auckland. A medical graduate, with postgraduate qualifications in public health and epidemiology, his research has included environmental health and the social determinants of health.

Dr Lawrence Malisano – Orthopaedic Surgeon and Chair of RACS Professional Standards Committee.

Professor Des Gorman – Executive Chair, Health Workforce New Zealand and Professor of Medicine and Associate Dean, Faculty of Medical and Health Sciences, at the University of Auckland.

Dr Carl Horsley - Intensivist at Middlemore Hospital whose interests include how our approach to safety is related to burnout, patient harm and less gains in safety than we had hoped for.

Dr Stephen Child - Outgoing Chair of the NZMA, Internal Medicine Specialist and Director of Clinical Training at Auckland DHB.

Dr Jaclyn Aramoana – Registrar at North Shore Hospital whose interests include improving retention rates in Māori medical students.

Mr Chris McEwan - Clinical Leader – Prioritisation, Electives & National Services, Service Commissioning, Ministry of Health.

College Fellows

Professor Spencer Beasley – Paediatric Surgeon and outgoing Vice President of RACS

Dr Jonathan Foo – General Surgeon

Mr Dylan James – Plastic & Reconstructive Surgeon

Mr Andrew MacCormick – General Surgeon

Mr Kiki Maoate – Paediatric Surgeon

Mr Stephen Mark – Urology Surgeon

Mr Rod Maxwell – Orthopaedic Surgeon

Conference Venue

Please make initial enquires with Medical Technology Association of NZ

Venue Name	TE PAPA
Venue Address	55 Cable Street Wellington
Phone	04 381 7000
Venue Contact	Mara Manglicmot
Email	mara.manglicmot@tepapa.govt.nz

Wellington

Wellington, the capital of New Zealand, sits near the North Island's southernmost point on the Cook Strait. A compact city, it encompasses a waterfront promenade, sandy beaches, a working harbour and colourful timber houses on surrounding hills. Though sunny and mild most of the year, strong winter winds through the Cook Strait give it the nickname "Windy Wellington."

To access accommodation options, events, restaurant ideas, visitor information please use the following link: <http://www.wellingtonnz.com/discover>

Attachments & Adhesives

TE PAPA must be returned to the condition in which it was found, following each hire. Possible damage or risk to furniture or fittings is avoided by the following measures:

- Many display adhesives are damaging to timberwork, painted finish and fabrics. We ask that you check with the Conference and Banqueting Supervisor to ascertain what is most suitable for you to use
- Cellotape and double sided tapes, tacking or nailing into timberwork, painted finish or fabrics are strictly prohibited;
- Tying of hanging objects with string or gut is recommended and please ensure that sprinkler heads or lighting fixtures are not used.

Damage to the building is chargeable to the Exhibitor.

Deliveries – Pre-Conference

MTANZ and TE PAPA staff will not accept responsibility for goods left unattended by couriers or exhibitors.

Courier Items

If you have forwarded courier items direct to the venue prior to your arrival, please check with a Conference & Banqueting staff member for their storage location. If you are expecting any items to be delivered during your stay please provide details to a Conference & Banqueting staff member.

Please note: We are unable to arrange courier collection on your behalf. The venue does not take any responsibility for items not collected. Any items, which are left in the venue 7 days after the exhibition, will be permanently disposed of unless prior arrangement has been made.

Rubbish

TE PAPA staff handles normal rubbish disposal and rubbish sacks are placed out during pack-in/out times. Please do not stack packing and rubbish in front of fire doors. Please place any items of rubbish directly in front of your stand and ask a Conference and Banqueting staff member to permanently dispose on your behalf.

Please note: Any items which are left over after the exhibition will be permanently disposed of after 7 days following pack-out, unless prior arrangements have been made.

Storage on Site

Transfer and storage of all items is the responsibility of the exhibitor. Exhibitors must ensure that labour is supplied to move large goods items to and from the loading docks. Goods consigned to the TE PAPA and arriving prior to the event should be clearly labeled with the following:

Name of Venue Event Co-ordinator
Name of the Event, Date of Event
To be held for: Name of guest collecting goods
TE PAPA (c/- Loading Dock)
55 Cable Street, Wellington
Name of your company
Stand Number Box __ of __

TE PAPA and MTANZ accepts no responsibility for items left in the complex before or after an exhibition.

STORAGE OF BOXES DURING THE CONFERENCE

Large packaging materials must be stored off site and is the exhibitors responsibility. There will be minimal storage options available.

Post-Conference Courier Pick Up

All items left behind for collection by couriers must be clearly labeled and arrangements made with TE PAPA. TE PAPA and MTANZ takes no responsibility for goods left on the premises after the designated time: this is normally one working day post conference. All packaging or other items left on the premises after this time will be deemed abandoned and disposed of accordingly at the organiser's expense.

All Goods must be clearly marked with the following information and attached to the boxes:

Name of Company: Contact Name: Physical Address:
Contact Phone Number: Number of Boxes: i.e. 1 of 10
Name of Courier Company that is collecting the boxes Contact Phone Number
And **ORDER number** of this consignment

TERMS and CONDITIONS

These Terms and Conditions will form the basis of an agreement between you (Exhibitor) and Medical Technology Association of NZ (MTANZ). Please read them carefully. By signing and returning the Application to Exhibit form you are deemed to have read and accepted these Terms and Conditions.



Floorplan - MTANZ reserves the right to modify the floor plan to accommodate space sales or change as necessary. While MTANZ will use its best endeavours to consult the Exhibitors when modifying the floor plan, MTANZ is not obliged to do so.

Food - Give-aways of food are permitted from exhibition stands only if pre-packaged and authorised has been sought from the venue. Exhibitors are not permitted to sell, prepare or cook food within the exhibition area.

Noise and Obstructions - Exhibitors may advertise within their stand area and may use amplifiers or videos, but at all times the noise level must be reasonable and not detract from other exhibitors displays. Exhibitors must not obstruct the aisles and public walking areas. The organiser may prohibit or regulate any noise level that it considers in its sole discretion is an annoyance or disadvantage to other exhibitors. Where videos are used, adequate space must be allowed within the stand space and must not cause obstruction in the aisle.

Promotional Material - No promotional material may be distributed (e.g. on seats in plenary sessions) or displayed outside of the stand area without permission of the Exhibition Manager, in consultation with the Conference organiser.

Stand Space - Exhibitors may set up their demonstrations within their purchased stand space only. Aisles and walkways must be kept clear at all times. If any Exhibitor occupies space outside the parameters as indicated on the floor plan, a fee that reflects the additional area being occupied will apply.

Unoccupied Space - Any space that is paid for but not claimed and occupied by the commencement of the conference/exhibition can be reassigned by MTANZ without refund to the Exhibitor.

(5) Exhibitor Registration

All personnel must be registered and report to the MTANZ desk on arrival. Failure to wear a name badge may result in the Exhibitor being requested to leave the venue.

(6) Health and Safety

Health and Safety Legislation: The Exhibitor must comply with all health and safety legislative requirements, including the Health and Safety at Work Act 2015 (HSWA) and all related legislative instruments, guidance and codes of practice (Health and Safety Legislation).

Obligation: The Exhibitor must ensure so far as is reasonably practicable the health and safety of its workers and any other workers whose work is influenced or directed by the Exhibitor. The exhibitor must ensure so far as is reasonably practicable that the health and safety of other persons is not put at risk from work carried out by the Exhibitor.

The Exhibitor controls the place of work: Under these Terms and Conditions the Exhibitor will be in control of and manage the space as indicated on the floor plan and space in fact occupied during the exhibition/conference (Exhibition Space). The Exhibitor will be responsible for all inductions and take all practicable steps to ensure the safety of all its workers, and any other parties associated with the performance of its obligations under these Terms and Conditions, including visitors, contractors, subcontractors, service providers, the public, visitors to the areas under the control of the Exhibitor and any person required to be at the Exhibition Space at any time leading up to, during and after each conference/exhibition.

Exhibitor responsible for training its workers: The Exhibitor is responsible for ensuring that all workers doing work for it are trained in the relevant health and safety requirements applicable to the use of the venue where an exhibition/conference is held, and have all of the necessary skills, qualifications and experience to use the venue safely.

Audits: The Exhibitor must take part in any health and safety audits conducted by MTANZ if requested to do so, and accept that MTANZ or an independent third party will have access to the Exhibition Space in order to review, monitor and/or audit the Exhibitor's health and safety procedures and practices for the purposes of such audits.

Health and Safety Plan: MTANZ and the Exhibitor shall consult, co-operate and co-ordinate to ensure that an appropriate health and safety management system is put in place for each exhibition/conference, including policies and procedures so as to ensure compliance with the Health and Safety Legislation. Such system, policies and procedures shall include (without limitation):

- a) a comprehensive health and safety policy;
- b) health and safety objectives signed by a senior manager from both the Exhibitor and MTANZ;
- c) a hazard and risk register covering all hazards associated with hosting and running of an exhibition/conference;
- d) a documented instruction process for personnel involved in hosting and running an exhibition/conference covering all relevant aspects of health and safety management;

- e) a documented briefing process for representatives of the participating Exhibitors covering all relevant aspects of health and
- f) safety management, to be given at least 24 hours prior to an exhibition/conference;
- g) a documented emergency plan for the venue;
- h) a designated warden for the venue;
- i) a health and safety system that complies with Health and Safety Legislation; and
- j) appropriate health and safety signage and information, evacuation procedures and emergency equipment at the venue, which are clearly visible to all those attending an exhibition/conference; such system, policies and procedures to be notified to MTANZ at least 60 days prior to an exhibition/conference for approval.

Exhibitor must submit documents: The Exhibitor is required to hold on file all documents, such as, for example, a Health and Safety Plan, a completed hazard identification and control register and any associated job safety and environmental analysis, which MTANZ believes, can demonstrate to the Exhibitor's compliance with Health and Safety Legislation. The Exhibitor agrees to provide MTANZ with access to these documents if required within 5 working days of request.

Acceptance: The acceptance by MTANZ of a Health and Safety Plan, and the documents referred to in the preceding paragraph, will not release the Exhibitor from its responsibilities and obligations under Health and Safety Legislation or any of the requirements and conditions of these Terms and Conditions.

Notifying Ministry of Business, Innovation and Employment: The Exhibitor is responsible for notifying the Ministry of Business, Innovation and Employment of any incidents as required in the Health and Safety Legislation. Copies of any notifications to the Ministry of Business, Innovation and Employment by the Host are to be provided to NZC at the same time.

Notifying MTANZ: All accidents, incidents or near misses are to be reported to MTANZ immediately.

(7) Indemnity and Exclusion of liability

To the extent permitted by law, nothing expressed or implied in these Terms and Conditions will confer any liability on MTANZ in respect of any:

- a) indirect, consequential or special loss, damage, cost or expense suffered or incurred by the Exhibitor as a direct or indirect result of a breach by MTANZ of any of its obligations under this agreement; or
- b) loss, damage, cost or expense suffered or incurred by the Exhibitor, to the extent to which this results from any act or omission by the Exhibitor.

The Exhibitor will indemnify MTANZ at all times against any loss, damage or cost excluding consequential loss or damage suffered or incurred by MTANZ as a direct result of a breach by the Exhibitor of any of its obligations under these Terms and Conditions.

(8) Insurance

- The Exhibitor will at their own expense hold adequate public liability insurance. The Exhibitor will provide proof of such insurance on request by MTANZ.

(9) Pack-out

- Exhibition pack-out times are stated under the heading "Exhibition Timings and must be adhered to.

(10) Privacy

- MTANZ is committed to managing and protecting personal information in accordance with the Privacy Act 1993. Personal Information collected will only be used for the purposes of conducting the exhibition/conference or for communicating with attendees after the exhibition/conference has concluded. Where such communications constitute commercial electronic messages within the meaning of the Unsolicited Electronic Messages Act 2007 and are by electronic means, MTANZ will only communicate with those persons who have consented to receiving such messages from MTANZ. Personal information will only be kept for as long as it is reasonably needed for the purpose for which it was collected. We may share your personal information with official third party contractors, conference attendees and the organising committee for the purpose of assisting you with your exhibition participation and for marketing purposes (if you have consented to it). We may also be required to share your information as required by law. We take all reasonable steps to ensure that information (including personal information) collected by MTANZ is securely stored and protected. Persons have the right to access and request correction of their personal information held by us. Requests to access and or request correction of personal information should be sent to MTANZ at the address provided at the front of this Agreement.

(11) Security

- Every precaution will be taken to protect Exhibitor's equipment. However MTANZ and the venue will not accept responsibility for the loss or damage to exhibits or equipment placed at the venue. In all cases the

Exhibitor must assume responsibility for damage of property, accident and injuries to employees, delegates and others.

(12) Other Requirements

- The Exhibitor/contractor/subcontractor shall ensure that all the necessary insurances and licenses are available and current and that the safety and legality of any activity carried out within the venues is beyond question.
- The Exhibitor/contractor/sub-contractor must ensure that their workspace is kept neat and tidy so as to avoid any hazards or items likely to cause injury or harm to anyone.
- The venue is a strictly no smoking venue and the Exhibitor must adhere to and enforce this policy and the requirements of the Smoke-free Environments Amendment Act 2003 and its amendments. Fire Exits must be kept clear at all times. Exhibitors must comply with all reasonable direction of the venue operator.

(13) First Aid

- Professional first aid service providers can be organised upon request. MTANZ will have a basic first aid kit on site.

(14) Dangerous and Hazardous Substances

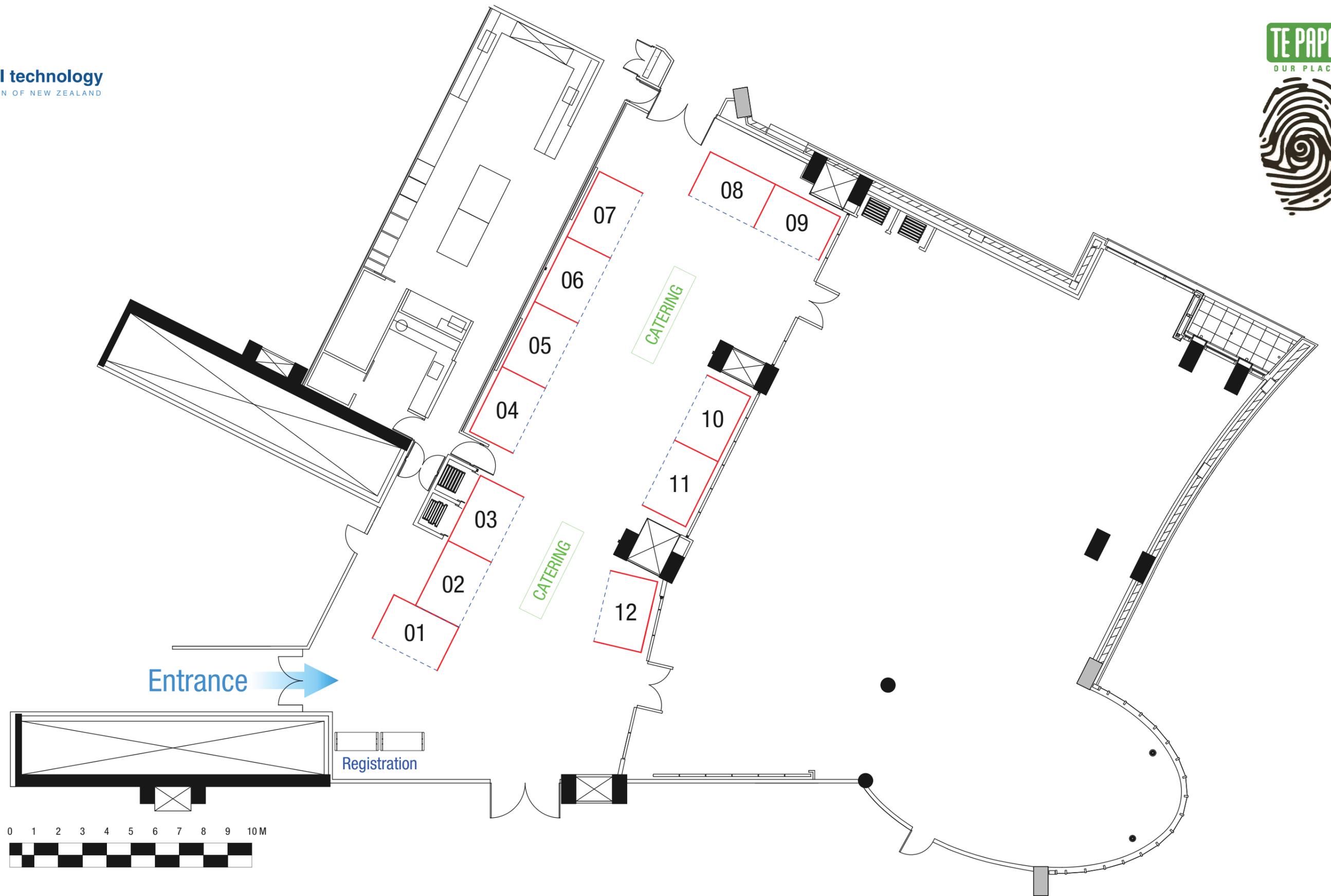
- Substances that are of a dangerous, flammable, explosive or objectionable nature must not be brought into the premises without formal notification to the Ministry of Business, Innovation and Employment, MTANZ and the venue operator.
- Where it is proposed to use toxic materials or fluids, the disposal of such materials requires notification to the Ministry of Business, Innovation and Employment. The nature of the material or fluid and the quantities involved and a copy of the plan for disposal must be forwarded to MTANZ and the venue operator no later than 14 days prior to the exhibition/conference.
- No more than one day's supply of any hazardous or dangerous substance shall be stored on the stand or within the venue at any time. The remainder must be stored in closed containers in a location as per the Hazardous Substance and New Organisms Act.

(15) Code of Practice

Exhibitors at this conference must adhere to the guidelines of the MTANZ Code of Practice 6th Edition 2016. A copy of the Code can be viewed at www.mtanz.org.nz

Any questions on the Terms & Conditions can be directed to:

Medical Technology Association of NZ
PO Box 74116, Greenlane Central, Auckland 1546
Phone: +64 9 917 3645
Fax: +64 9 917 3651
Email: victoria@mtanz.org.nz



Application to Exhibit

Royal Australasian College of Surgeons Conference

TE PAPA, Wellington
17th – 18th August 2017

Section 1: Purchase Order

PURCHASE ORDER NUMBER _____

Section 2: Company Details

COMPANY NAME: _____

CONTACT NAME: _____

POSTAL ADDRESS: _____

EMAIL ADDRESS: _____

PHONE NO: _____ FAX NO: _____

Section 3: Stand Details

NO. OF SITES: _____

PREFERRED SITES: OPTION 1: _____ OPTION 2: _____ OPTION 3: _____

STAND TYPE (please tick)

- PREFABRICATED STAND**
Includes White Stipple Finish Walls, Power, 2 Spotlights & Fascia Name

Fascia name: _____

OR

- SPACE ONLY**
 with POWER (an additional NZ\$65.00 + GST)

Name of company doing build if applicable: _____

COMPETITOR AVOIDANCE: _____

Section 4: Terms and Conditions

This application must be signed.

Please ensure that you have read the Exhibitor Terms and Conditions carefully. By Signing and returning this application form you are agreeing to the terms and conditions stated in this prospectus.

These terms include (but are not limited to):

- > > Booking and Payment conditions
- > > Cancellation Terms
- > > Pack-In and Pack-out times as state
- > > Exhibition Space requirements as listed
- > > Code of Practice conditions

I accept the terms and conditions as stated in the Exhibition Prospectus,

I do not wish for our company to receive further information about related services or conferences.

NAME: _____ DATE: _____

AUTHORISED SIGNATURE: _____

PRINTED AUTHROISED NAME: _____

POSITION: _____

PLEASE SCAN AND EMAIL TO:

victoria@mtanz.org.nz

OR FAX BACK TO MTANZ

+64 9 917-3651